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Teams & Specialties

Events

Codes, Passes & Ala Carte

We are SO excited to kick off the 21-22 season.

Email janelle@championwebservice.com with any questions.

On the left hand side menu bar select "Staff & Others"

Questions? Contact: StarTest@regchamp.com

Your Registrations this Season (See Invoice for Payment Instructions)

Event ID	Event	Report	#P	#S	A-X	Alerts	Balance Due	Invoice
4409	Spring Festival Nationals	Report	15	2	15		\$1,139.75	Invoice
4333	Fall Routine Review	Report	10	3	0		\$279.75	Invoice
4328	Halloween Cheer Jam	Report	15	3	0		\$465.90	Invoice
4329	Winter Classic	Report	0	0	0		\$0.00	Invoice
4331	Super Duper Nationals	Report	15	2	0		\$161.25	Invoice
4332	Starz Championships (with Hotel)	Report	15	2	0		\$831.25	Invoice

Frequently Asked Questions

- Can I upload my Athletes and Rosters at the same time? Yes! Just follow these steps:
 - Create your Teams [HERE](#)

[Click to Read More](#)

Staff Records

Click "edit" next to the coach you want to upload verification for



ADD a Staff Person

Others

Verify AAU Membership

First Name

Last Name

Search

	First Name	Last Name	Type	AAUID	Greenlight Date	Record	Photo	Home	Archive	ID
<input type="button" value="Edit"/>	Mary	Franklin	Owner			<input type="button" value="Open"/>	<input type="button" value="Add"/>	35862	<input type="button" value="Hide"/>	605732
<input type="button" value="Edit"/>	Susan	Miller	Coach			<input type="button" value="Open"/>	<input type="button" value="Add"/>	35862	<input type="button" value="Hide"/>	622134
<input type="button" value="Edit"/>	Shawn	Pat	Owner			<input type="button" value="Open"/>	<input type="button" value="Add"/>	--Select--	<input type="button" value="Hide"/>	598091

1

- **Staff:** Non-performing teaching staff, such as Coach, Choreographer, Director, etc.
- **Others:** Other types of persons, when relevant to Event pricing (Official, Chaperone, Guest, Driver, Team Photographer)
- **Note: Staff entered here are NOT automatically added to any Event.** To import a Staff person into a specific Event:
 - Open the Event, go to Event Roster, and Import the Staff person
 - OR, add the Staff person when you Add Members to a Team
- **Coach-Participants:** If a person sometimes comes to an Event as a Staff person, and sometimes as a Participant, they should be entered both on the Staff menu and the Participant menu
 - BUT, when you add them to a Team or import them into an Event, be sure you are selecting the correct role
- **Home:** Lists all the Accounts the Staff person is on
 - (Optional). You can select which Account should be considered the Staff person's main ("Home") Account
 - Usually this is irrelevant. We'll let you know if you need to update Staff persons' Home.
- **Hide:** You can hide persons who are no longer with your organization. You cannot delete them.
 - To find or unhide a hidden person, click on Search. Enter their name or just leave it empty
 - You will not be able to add a hidden person to a team, or import them into an Event

First Name: *	<input type="text" value="Mary"/>	Last Name: *	<input type="text" value="Franklin"/>
Gender: *	<input type="text" value="Female"/>	Birthdate:	<input type="text" value="9/8/1995"/>
Primary Role: *	<input type="text" value="Owner"/>	Additional Title:	<input type="text"/>
Pronunciation:	<input type="text"/>	USASF:	<input type="text"/>
Shortened Name:	<input type="text"/>	AAU Member ID:	<input type="text"/>
T-Shirt Size:	<input type="text" value="Select"/>	Sweatshirt Size:	<input type="text" value="Select"/>
Email:	<input type="text"/>	Cell Phone:	<input type="text"/>
Address:	<input type="text"/>		
City:	<input type="text"/>	Country:	<input type="text" value="United States"/>
Zip:	<input type="text"/>	State:	<input type="text" value="Select"/>
Notes:	<input type="text"/>		

Note: In case we have occasion to announce their name, please enter any nickname or special pronunciation below

Note: Email is STRONGLY RECOMMENDED.

Note: Cell Phone is STRONGLY RECOMMENDED in case we need to contact staff during an Event.

Upload Documents:(max 500kb)

[Click here to Search for file.](#)

Report Date:

***Max file size is 500kb. If your file size is to big please only submit the one page of the document granting background check pass or approval**

Scroll down to the bottom of the page- then click "Click here to Search for File." Then select the document from your computer

Gender: * Female
Primary Role: * Owner
Pronunciation:
Shortened Name:
T-Shirt Size: Select
Email:
Address:
City:
Zip:
Notes:
Background Check Report:

Birthdate: 9/8/1995
Additional Title:
USASF:
AAU Member ID:
Sweatshirt Size: Select
Cell Phone:

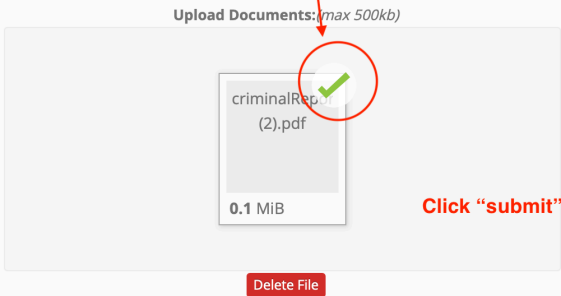
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If document was successfully added you will see a green check. If it is a red x please add a smaller or new document type

Upload Documents: (max 500kb)



Country: United States
State: Select
Report Date: 08/02/2021

Enter in the date that the background check was approved

Click "submit" to fully upload background verification

Submit Cancel

Staff Records

Click "edit" if you need to re-upload a new background check verification document



ADD a Staff Person

Others

Verify AAU Membership

First Name

Last Name

Search

	First Name	Last Name	Type	AAUID	Greenlight Date	Record	Photo	Home	Archive	ID
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<input type="button" value="Edit"/>	Susan	Miller	Coach			<input type="button" value="Open"/>	<input type="button" value="Add"/>	35862	<input type="button" value="Hide"/>	622134
<input type="button" value="Edit"/>	Shawn	Pat	Owner			<input type="button" value="Open"/>	<input type="button" value="Add"/>	--Select--	<input type="button" value="Hide"/>	598091

When the Event Producer Approves coach Verification the date will appear here

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Primary Role: *	<input type="text" value="Owner"/>	Additional Title:	<input type="text"/>
Pronunciation:	<input type="text"/>	USASF:	<input type="text"/>
	<small>Note: In case we have occasion to announce their name, please enter any nickname or special pronunciation below</small>	AAU Member ID:	<input type="text"/>
Shortened Name:	<input type="text"/>	Sweatshirt Size:	<input type="text" value="Select"/>
T-Shirt Size:	<input type="text" value="Select"/>	Cell Phone:	<input type="text"/>
Email:	<input type="text"/>		<small>Note: Cell Phone is STRONGLY RECOMMENDED in case we need to contact staff during an Event.</small>
	<small>Note: Email is STRONGLY RECOMMENDED.</small>		
Address:	<input type="text"/>		
City:	<input type="text"/>	Country:	<input type="text" value="United States"/>
Zip:	<input type="text"/>	State:	<input type="text" value="Select"/>
Notes:	<input type="text"/>		
Background Check Report:	605732--35862--criminalReport2.pdf <input type="button" value="Delete & Upload New"/>	Report Date:	8/2/2021

Click here to delete current document and upload a new one if necessary